

(Regulated Research Template)
INFORMED CONSENT FORM
Public Planning and Police Accountability

My name is Sara McClellan, and I am an assistant professor at California State University, Sacramento in the Department of Public Policy & Administration. I am conducting this research study to investigate how police agencies use public planning processes to engage with and address community issues. If you volunteer to participate, you will be asked to answer approximately eleven questions about your use of public planning processes. Your participation in this study will last approximately 30 minutes. This interview will be audio recorded. The recording will be used to transcribe your responses.

Your participation in this study is voluntary. You have the right not to participate at all or to leave the study at any time without penalty or loss of benefits to which you are otherwise entitled.

There are some possible risks involved for participants. These risks are that your department may be recognized for the use—or lack thereof—of particular planning practices. There are some benefits to this research, particularly that you may gain new knowledge or insight about effective planning and community engagement practices.

It is anticipated that study results will be shared with the public through presentations and/or publications. The following information will be presented in the results: your department/community, your executive rank/position, and community demographics and statistics. Your name will not be disclosed in publications. Measures to ensure your confidentiality entail securing audio recordings in password protected files, and deleting recordings once transcribed. Raw data containing demographic information that can be identified with you will be destroyed after a period of three years after study completion. The de-identified data will be maintained in a safe, locked location and may be used for future research studies or distributed to another investigator for future research studies without additional informed consent from you.

If you have any questions about the research at any time, please contact me at Sara.mcclellan@csus.edu or (530) 500-5506. If you have any questions about your rights as a participant in a research project please call the Office of Research, Innovation, and Economic Development, California State University, Sacramento, (916) 278-5674, or email irb@csus.edu.

Your signature below indicates that you have read and understand the information provided above, that you willingly agree to participate, that you may withdraw your consent at any time and discontinue participation at any time without penalty or loss of benefits to which you are otherwise entitled.

Signature

Date

You will receive a copy of this form to take with you.